

Employment Application for

43671 Ryno RD Broken Bow, NE 68822 :PH (308)872-5469 Fax (308)872-2218



EMPLOYEE INFORMATION

Name: _____

Last First Middle
Telephone: _____ Email: _____ Alternate telephone: _____

Current Address: _____
(Street) (City) (State, Zip Code) How Long At This Address

Previous Address: _____
(Street) (City) (State, Zip Code) How Long At This Address

	Yes / No		Yes / No
I am legally eligible for employment in the U.S.?	Yes / No	Are you proficient in the English Language?	Yes / No
Are you fluent in any foreign language?	Yes / No	Specify: _____	
Are you at least 18 years of age?	Yes / No	Date of Birth: _____ / _____ / _____	
Are you related to anyone working at Myers Construction?	Yes / No	If so, whom: _____	
Do you know anyone who has previously or is currently working for Myers Construction?	Yes / No	If so, whom: _____	
Have you ever applied with or been previously employed by Myers Construction?	Yes / No	If so, when: _____	
Are you willing/able to work overtime?	Yes / No	Applied Previously / Previously Employed	
Upon employment, can you pass a drug test?	Yes / No	Are you willing/able to travel overnight for work?	Yes / No
Referred By: Walk In Newspaper Friend Radio/TV Other: _____			

EMERGENCY CONTACT

In case of accident or illness, please contact: Name: _____ Daytime phone: _____
Address: _____ Relationship: _____

MILITARY

Are you a veteran or current active duty member of any Military Service ? Yes / No Veteran Active Duty
Duty/specialized training: _____

EDUCATION

	Institution name	Years completed	Field of study	Graduate Date & degree
High school				
College/university				
Business/technical				
Additional				

SKILLS & QUALIFICATIONS

Other qualifications such as special skills, abilities or honors that should be considered:

Types of equipment you are qualified to operate or repair:

Professional licenses, certifications or registrations:

Additional skills, including supervision skills, or information regarding the career/occupation you wish to bring to the employer's attention:

EMPLOYMENT INFORMATION

Position Applying for: _____

Available Start Date: _____

Desired Wage/Salary: _____

Employment desired: Full-time / Part-time / Temporary/Seasonal

EMPLOYMENT HISTORY

Are you currently employed?

Yes / No

May we contact your current employer?

Yes / No

If Yes, please provide your most recent supervisors name and phone number: _____

List most recent employment first. Include summer or temporary jobs. Be sure all your experience or employers related to this job are listed here, in the summary following this section or on an extra sheet of paper if necessary. No more than 10 years history recommended.

Employer name and address:	Position title/duties, skills:	Start date:	End date:
		Reason for leaving:	
Pay: \$			
Per:	Supervisor:	Telephone:	May we contact? Yes / No
Employer name and address:	Position title/duties, skills:	Start date:	End date:
		Reason for leaving:	
Pay: \$			
Per:	Supervisor:	Telephone:	May we contact? Yes / No
Employer name and address:	Position title/duties, skills:	Start date:	End date:
		Reason for leaving:	
Pay: \$			
Per:	Supervisor:	Telephone:	May we contact? Yes / No
Employer name and address:	Position title/duties, skills:	Start date:	End date:
		Reason for leaving:	
Pay: \$			
Per:	Supervisor:	Telephone:	May we contact? Yes / No

Summarize other employment related to this job:

REFERENCES

List two personal references who are not relatives or former supervisors that are listed above under employment history.

Name	City/State	Telephone	Occupation	Years known
Name	City/State	Telephone	Occupation	Years known

If you have any additional business references that you wish to list that are not named above, please list them here.

Name	City/State	Telephone	Occupation	Years known
Name	City/State	Telephone	Occupation	Years known

LIMATATIONS

Due to the nature of work performed by Myers Construction, Inc. please answer the following questions about your physical ability to perform the necessary functions on the job. Honestly answering the below questions will not disqualify you from consideration. However, if hired, you may be placed in an area of work that best utilizes your abilities until further review of your performance.

Do you have any physical restrictions that may inhibit your ability to perform work necessary in the construction trade? Yes / No

Have you ever been injured? Yes / No

If Yes, please explain: _____

Do you have any Impairments in:

Hearing?

Vision?

Speech?

DRIVING INFORMATION

Do you have a valid Nebraska Drivers License? Yes / No

	State	License Number	Type	Expiration Date
Drivers License information				

Endorsement(s): Hazardous Material Tank with Hazardous Materials Passengers Tankers School Bus Double/Triple trailers

DRIVING EXPERIENCE

	Type of Equipment	From	To	Approx. # of Miles/Hours
Straight Truck				
Tractor/Trailer				
Tractor/Tandem Trailer				
Other				

ACCIDENT RECORD FOR THE PAST 3 YEARS OR MORE

Dates	Nature of Accident	Fatalities?	Injuries?

TRAFFIC CONVICTIONS AND FORFEITURES FOR THE PAST 3 YEARS

Location	Date	Charge	Penalty

Have you ever been denied a License, Permit, or Privilege to operate a motor vehicle? Yes / No

If Yes, please explain: _____

Has any license, permit or privilege ever been suspended or revoked? Yes / No

If Yes, please explain: _____

If you are a CDL holder, please list whom we may contact to ask about your previous driving record

Name: _____ Company: _____ Contact Information: _____

I HEREBY CERTIFY THAT THE INFORAMTION AND STATEMENTS CONTAINED IN THIS APPLICATION ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT FALSIFICATION OF THIS INFORMATION IS GROUND FOR REFUSAL TO HIRE OR IF HIRED, DISMISSAL.

I HERBY AUTHORIZE ANY OF THE PERSONS OR ORGANIZATIONS LISTED IN MY APPLICATION TO GIVE ALL INFORMATION CONCERING MY PREVIOUS EMPLOYMENT, EDUCATION, OR ANY OTHER INFORMATION THEY MIGHT HAVE, PERSONAL OR OTHERWISE, WITH REGARD TO ANY OF THE SUBJECTS COVERED BY THIS APPLICATION, AND REALEASE ALL SUCH PARTIES FROM ALL LIABILITY THAT MAY RESULT FROM FURNISHING SUCH INFORMATION TO YOU.

I AUTHORIZE YOU TO REQUEST AND RECEIVE SUCH INFORMATION. IN CONSIDERATION FOR MY EMPLOYMENT AND MY BEING CONSIDERED FOR EMPLOYMENT BY YOUR COMPANY, I AGREE TO ADHERE TO THE RULES AND REGULATIONS OF THE COMPANY AND HEREBY ACKNOWLEDGE THAT THESE RULES AND REGULATIONS MAY BE CHANGED BY YOUR COMPANY AT ANY TIME, AT THE COMPANY'S SOLE OPTION AND WITHOUT ANY PRIOR NOTICE.

IN ADDITION, I ACKNOWLEDGE THAT MY EMPLOYMENT MAY BE TERMINATED, AND ANY OFFER OF EMPLOYEMENT, IF SUCH IS MADE, MAY BE WITHDRAWN, WITH OR WITHOUT PRIOR NOTICE, AT ANY TIME, AT THE OPTION OF EITHER THE COMPANY OR MYSELF.

I UNDERSTAND THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYEMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO ASSURE OR MAKE SOME OTHER PERSONNEL MOVE, EITHER PRIOR TO COMMENCEMENT OF EMPLOYMENT OR AFTER I HAVE BECOME EMPLOYED, OR TO ASSURE ANY BENEFITS OR TERMS AND CONDITIONS OF EMPLOYMENT, OR TO MAKE ANY AGREEMENT, THAT IS CONTRARY TO THE FOREGOING.

I HEREBY ACKNOWLEDGE THAT I HAVE BEEN ADVISED THAT THIS APPLICATION WILL REMAIN ACTIVE FOR NO MORE THAN 90 DAYS FROM THE DATE IT WAS SIGNED AND I MAY HAVE TO SUBMIT AN UPDATED APPLICATION AFTER THAT TIME.

I ALSO HEREBY ACKNOWLEDGE THAT MYERS CONSTRUCTION, INC. VERIFIES ALL NEW EMPLOYMENT THROUGH THE E-VERFY SYSTEM AND THAT TWO FORMS OF GOVERNMENT ISSUED IDENTIFICATION ARE REQUIRED BEFORE EMPLOYMENT IS ALLOWED TO START.

DATE: _____ SIGNATURE: _____

For Office Use Only	REVIEW STATUS	INITIAL/DATE	HIRED INFO	NOTES
	Reference's Contacted: Yes / No		Starting Wage:	
	Interview Granted: Yes / No		Start Date:	
	Response Letter Needed: Yes / No		Crew:	
	Response Letter Sent: Yes / No		Other:	